



# F. W. HILL MALL EVENT PERMIT



**\*PLEASE READ EVENT GUIDELINES BEFORE COMPLETING\***

Applicant :

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Mailing Address :

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Contact Person :

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Phone Number :

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Fax Number :

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Email Address :

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Event Name :

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Event Date :

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Event Time :

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to

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Setup Time :

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Takedown Time:

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Electricity :

Yes

No

Use of Stage :

Yes

No

Other Comments :

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Please answer the following questions, while providing all relevant event information:

1. Give a brief description of your group.

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REGINA DOW NTOWN

#140 - 2401 Saskatchewan Drive | Regina, Saskatchewan | Canada S4P 4H8

Phone: 306.359.7541 Email: info@reginadowntown.ca Fax: 306.359.9060



F.W. HILL MALL  
EVENT PERMIT



2. Give a detailed description of the event, including its purpose.

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3. Submit a plan, showing event location on the mall, including locations of equipment and props

4. List any equipment, props, or other structures you wish to bring onto the mall for your event.  
RDT can supply chairs and tables upon request.

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5. If planning to sell or give away products or food, please provide a description

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6. Provide proof of liability insurance with a minimum \$1,000,000 coverage.

7. Non-profit organizations are exempt from liability requirement.  
Please include proof of non-profit status.

Applicant and/or his/her agent hereby agrees to abide by the rules and regulations outlined in *F.W. Hill Event Guidelines*; and to waive any and all claims which may arise during or as a consequence of this agreement or the event; and to release and agree to save harmless, protect and indemnify *City of Regina* and *Regina Downtown* and/or their agents, representatives, contractors and employees, from and against any and all claims and damages against persons or property which may arise during, or as a consequence of, this agreement of the occupation arising hereunder.

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Applicant Signature

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Approved by Regina Downtown

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Approved by Engineering